



## Dedication Ceremony Committee Brief

### THE FINAL COUNTDOWN

May 30, 2024

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#### Responsibilities and Instructions:

- The date and time for the ceremony is set for June 21<sup>st</sup> (see attached document)
- You will need to liaise with Maisie Bird (Waterdown Museum of Hope)

You will need to create an agenda, including a map of the space, that outlines the following:

- Where VIPs will enter and stand
- Speakers (2 minutes each)
- Which students will be assigned to which VIPs
- Spectator section
- Needed pathways for VIPs, students and other participants to visit the artwork
- Media section

**You will also need to create a press release (please delegate this task to the former Monument Stone Committee)**